

Holiday Tree & Wreath Festival Rules

The Wittenberg Chamber of Commerce and the Walls of Wittenberg are proud to sponsor the first annual Holiday Tree Festival. This event is provided to share the holiday spirit with the greater community.

Tree Rules:

- All trees must be artificial.
- No tree may be more than 8 feet tall
- Participants must provide all of their own decorations, lights, tree stand, tree skirt and electrical cords. No timers will be permitted.
- All trees must be decorated in good taste. The Chamber and/or WOW reserve the right to refuse any tree.
- Registration fee is \$25 per tree.

Wreath Rules:

- Wreaths may be live or artificial.
- Wreaths should not exceed 36 in diameter
- Any lights must be battery operated and contain a built in timer.
- All Wreath must be ready for hanging with a hook or wire.
- Wreaths should be decorated in good taste. The Chamber and/or WOW reserve the right to refuse any wreath.
- Wreaths for *display only* are charged \$10/wreath. They must be labeled with an individual or organization name. Ex. *Crafted by Jane Smith*
- Donated wreaths to be auctioned by WOW/Chamber are no cost to submit. They must be labeled with a donor name. Ex: *Donated by Kapples Apples.*
- If you wish to dedicate a wreath to someone, participants may write up a brief description of the dedication to be displayed with the wreath.

General Information

- Trees & Wreaths must be set up on one of the following days:
 - a. December 7, 3:00 pm to 5:00 pm
 - b. December 8, 1:00 to 4:00 pm
 - c. December 9, 4:00 -8:00 pm
 - d. **No late registrations will be accepted**
- A ticketed grand opening will be held on Wednesday December 11 from 6-9:00 pm.
- Free admission will run Thursdays and Fridays from 4-7 pm and Saturday and Sundays 2-6 pm beginning Thursday December 12 - December 22. **December 14, the WOWSPACE will be open from 3:00 pm to 8:00 pm during the chamber event.**
- Questions can be directed to Angie Johnson at 715-250-1995 or Elaine Knab at 817-455-5985.



Holiday Tree Registration

\$25/Tree

Name of Business/Organization

Or Individual:

Name you want on the tree sign:

Theme if Known:

Special tree details you would like noted on tree sign:

Name of Contact Person:

Telephone Number:

Contact Email:

Height of the Tree:

Preferred set up date:

- ☐ December 7th, 3:00 to 5:00 pm
- ☐ December 8th, 1:00 to 4:00 pm
- ☐ December 9th, 4:00 to 8:00 pm

Tree pick up dates:

- ☐ January 4, 11:00 to 1:00 pm
- ☐ January 8, 4:00 to 6:00 pm



Registration is due by December 1. NO EXCEPTIONS

Payment is due with registration.

Make checks payable to Walls of Wittenberg, 114 W. Vinal Street, Wittenberg WI 54499. Registrations can also be dropped off at Refuel Nutrition on 112 E. Grand Ave, Wittenberg.

Questions: Contact Elaine Knab at 817-455-5985

Holiday Wreath Registration

\$10/Wreath

Name of Business/Organization

Or Individual:

Name of Contact Person:

Telephone Number:

Contact Email:

Wreath Dedication information if applicable:

Select One:

- ☐ Display/NFS Only – \$10/wreath
- ☐ Donated to WOW/Chamber – No Cost

Preferred set up date:

- ☐ December 7th, 3:00 to 5:00 pm
- ☐ December 8th, 1:00 to 4:00 pm
- ☐ December 9th, 4:00 to 8:00 pm

Wreath Pick up dates:

- ☐ January 4, 11:00 to 1:00 pm
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Questions: Contact Elaine Knab at 817-455-5985



Greetings,

The Wittenberg Chamber of Commerce and the Walls of Wittenberg are inviting you to participate in our first **Festival of Trees** event. We are looking for businesses, organizations or individuals to decorate a holiday tree or wreath to be displayed in the WOWSPACE during the holiday season. Our goal is to spread cheer and enjoyment to our greater community. Proceeds from the event will support the Wittenberg Chamber and WOWSPACE events.

A ticketed grand opening will be held on **Wednesday, December 11th** from 6:00 to 9:00 pm. Free viewings will run Thursdays and Fridays from 4-7 pm and Saturday and Sundays 2-6 pm starting December 12th through December 22nd. On Saturday, December 14 the WOWSPACE will be open from 3:00 pm to 8:00 pm during the Wittenberg Holiday Parade.

Participation rules and registration forms are attached. Questions regarding the **Festival of Trees** can be directed to Angie Johnson, Chamber Representative at 715-250-1995 or Elaine Knab, Walls of Wittenberg Chairperson at 817-455-5985. Registration is due by December 1st – NO EXCEPTIONS.

We hope you will join us as we celebrate the holiday season.

Angie Johnson and Elaine Knab

Attachments



Festival of Trees



Festival of Trees