



Greetings!

The Wittenberg Chamber of Commerce and the Walls of Wittenberg are excited to invite you to take part in our second annual Festival of Trees event! We are currently seeking businesses, organizations, and individuals to decorate a holiday tree or wreath to be proudly displayed in the WOWSPACE throughout the holiday season. This festive celebration was designed to bring joy and holiday spirit to our greater community.

Due to the popularity of last year's festival, space is limited. Tree and wreath entries will be accepted on a first-come, first-serve basis, and unfortunately, we may not be able to accommodate all submissions. We encourage you to register early to secure your spot!

Proceeds from this event will support both Wittenberg Chamber and WOW.

A special ticketed Grand Opening will be held on Wednesday, December 10th, from 6:00 to 9:00 PM. After the opening, free public viewings will be available on Fridays from 4:00 to 7:00 PM, Saturdays and Sundays from 2:00 to 6:00 PM running from December 13th through December 21st. The WOWSPACE will also have extended hours during the Wittenberg Holiday Parade on Saturday, December 13th, from 3:00 to 8:00 PM.

NEW THIS YEAR – The WOWSPACE will also be available for small holiday party rentals during the season. It's a perfect venue to host a cozy gathering with friends, co-workers, or family. Space and dates are limited, so be sure to inquire early!

Participation rules and registration forms are attached. For any questions about the Festival of Trees, please contact: Angie Johnson, Chamber Representative: 715-250-1995 or Elaine Knab, Walls of Wittenberg Chairperson: 817-455-5985.

Registration deadline: December 1st – no exceptions.

Warm wishes,

Angie Johnson & Elaine Knab

Attachments



Holiday Tree & Wreath Festival Rules

The Wittenberg Chamber of Commerce and the Walls of Wittenberg are proud to sponsor the second annual Festival of Trees. This event is provided to share the holiday spirit with the greater community.

Tree Rules:

- All trees must be artificial and contain **NO** edible decorations.
- Participants must provide all of their own decorations, lights, tree stand, tree skirt and electrical cords. No timers will be permitted.
- All trees must be decorated in good taste. The Chamber and/or WOW reserve the right to refuse any tree.
- Registration fee is \$25 per tree.

Wreath Rules:

- Wreaths may be live or artificial and contain **NO** edible decorations.
- Any lights must be battery operated and contain a built in timer.
- All Wreaths must be ready for hanging with a hook or wire.
- Wreaths should be decorated in good taste. The Chamber and/or WOW reserve the right to refuse any wreath.
- Wreaths for display only charged fee is \$10/wreath. It must be labeled with an individual or organization name. Ex. *Crafted by Elaine Knab*
- Donated wreaths to be auctioned by WOW/Chamber are no cost to submit. They must be labeled with a donor name. Ex: *Donated by Kapples Apples.*
- If you wish to dedicate a wreath to someone, participants may write up a brief description of the dedication to be displayed with the wreath.

General Information

- Tree & Wreaths must be set up on one of the following days:
 - a. December 6 - Saturday, 3:00 pm to 5:00 pm
 - b. December 7 - Sunday, 1:00 to 4:00 pm
 - c. December 8 - Monday, 4:00 -8:00 pm
 - d. **No late registrations will be accepted**
- A ticketed grand opening will be held on Wednesday, December 10th from 6-9:00 pm.
- Free admission will run from 4-7 pm and Saturdays and Sundays 2-6 pm beginning Friday December 12- December 21. **December 13th the WOWSPACE will be open from 3 :00 pm to 8:00 pm during the chamber event.**
- Questions can be directed to Angie Johnson at 715-250-1995 or Elaine Knab at 817-455-5985 or email at wallsofwitt@gmail.com.



Holiday Tree Registration

\$25/Tree

Name of Business/Organization

Or Individual:

Name you want on the tree sign:

Theme if Known:

Special tree details you would like noted on tree sign:

Name of Contact Person:

Telephone Number:

Address:

Contact Email:

Height of the Tree:

Preferred set up date:

- ☐ December 6th (Saturday), 3:00 to 5:00 pm
- ☐ December 7th (Sunday), 1:00 to 4:00 pm
- ☐ December 8th (Monday), 4:00 to 8:00 pm

Tree pick up dates:

- ☐ January 3rd (Saturday), 11:00 to 1:00 pm
- ☐ January 10th (Saturday), 4:00 to 6:00 pm



Registration is due by December 1. NO EXCEPTIONS

Payment is due with registration.

Make checks payable to Walls of Wittenberg, 114 W. Vinal Street, Wittenberg WI 54499. Registrations can also be dropped off at Refuel Nutrition on 112 E. Grand Ave, Wittenberg.

Questions: Contact Elaine Knab at 817-455-5985

Holiday Wreath Registration

\$10/Wreath

Name of Business/Organization

Or Individual:

Name of Contact Person:

Telephone Number:

Address:

Contact Email:

Wreath Dedication information if applicable:

Select One:

- ☐ Display/NFS Only – \$10/wreath
- ☐ Donated to WOW/Chamber – No Cost

Preferred set up date:

- ☐ December 6th (Saturday), 3:00 to 5:00 pm
- ☐ December 7th (Sunday), 1:00 to 4:00 pm
- ☐ December 8th (Monday), 4:00 to 8:00 pm

Wreath Pick up dates:

- ☐ January 3rd (Saturday) 11:00 to 1:00 pm
- ☐ January 10th (Saturday), 4:00 to 6:00 pm



Registration is due by December 1. NO EXCEPTIONS

Payment is due with registration. Make checks payable to Walls of Wittenberg, 114 W. Vinal Street, Wittenberg WI 54499. Registrations can also be dropped off at Refuel Nutrition on 112 E. Grand Ave, Wittenberg.

Questions: Contact Elaine Knab at 817-455-5985